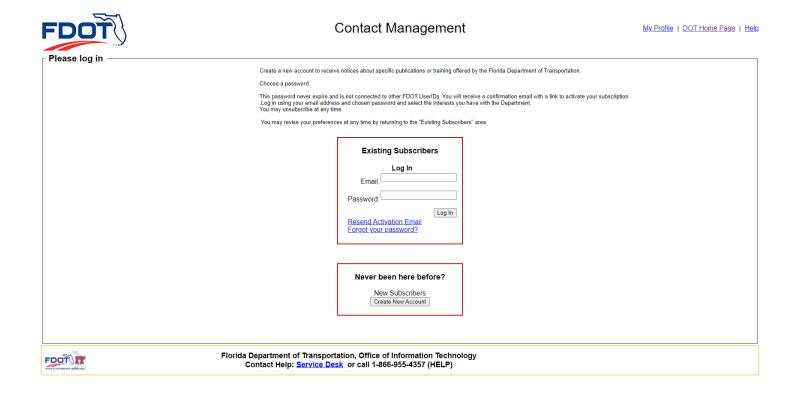
# Signing up for FPRN Notifications

The E-Updates/Contact Mailer is a service which allows individuals to receive e-mail updates regarding the Florida Permanent Reference Network (FPRN). The notifications include network news and updates, any issues that the network may be experiencing, tips and tricks for using the FPRN, etc. Please follow the instructions below for signing up for the Electronic Updates (E-Updates) system.

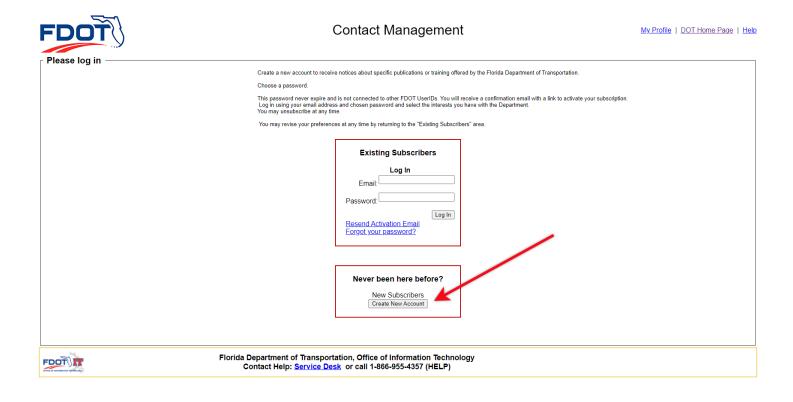
\*\*If you already subscribe to E-Updates and want to add FPRN notifications jump to step 5\*\*

**Step 1:** Follow this link to the <u>E-Updates/Contact Mailer</u> service.

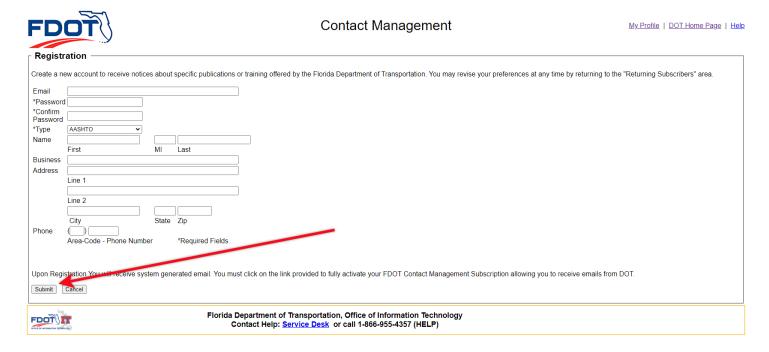
(Or go directly to the E-Updates/Contact Mailer Page at <a href="https://fdotewp1.dot.state.fl.us/ContactManagement/Utilities/login.aspx?ReturnUrl=%2fContactManagement">https://fdotewp1.dot.state.fl.us/ContactManagement/Utilities/login.aspx?ReturnUrl=%2fContactManagement</a>)



**Step 2:** Once th Contact Management home page is open, create a new account by clicking the "Create New Account" button



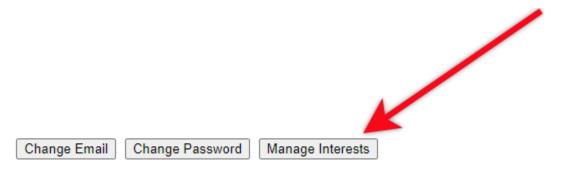
Step 3: Complete the account registration form and click submit.



**Step 4:** An activation email will be sent to the email address provided. This email contains the instructions on activating the account. Please follow the instructions listed in the email.

**Step 5:** Once the account has been activated, return to the Contact Mailer web page and log in with your credentials.

Step 6: Click on the Manage Interests button.



Step 7: Expand the Applications & Software section

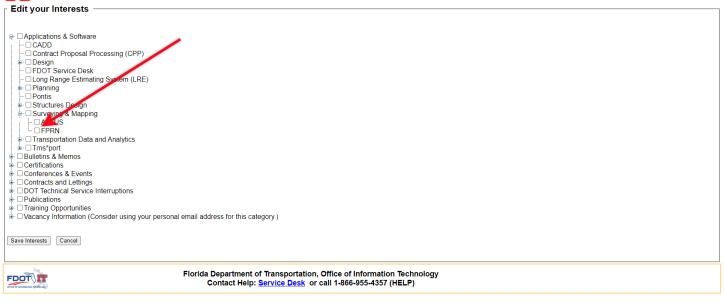


Logged in as: ronald.hanson@dot.state.fl.us Logout



#### **Contact Management**

My Profile | DOT Home Page | Help



#### Step 9: Expand the Publications section

Logged in as: ronald.hanson@dot.state.fl.us Logout



#### **Contact Management**

My Profile | DOT Home Page | Help



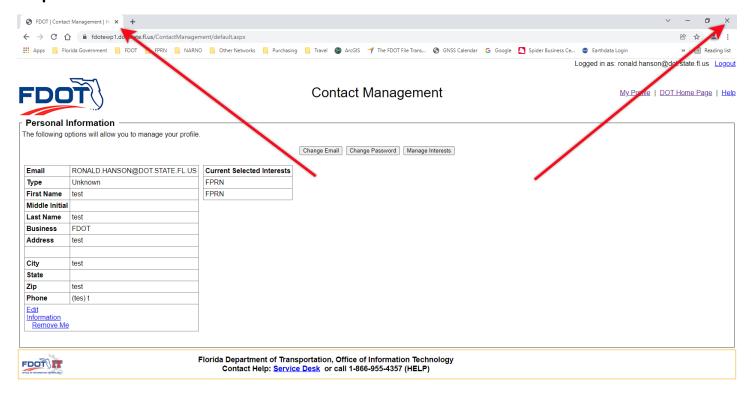
# Step 10: Select FPRN (under Surveying & Mapping)



# Step 11: Click the "Save Interests" button



### Step 12: Close browser window



# Please note that you can opt-out or "uncheck" a particular notice at any time.

FPRN Live support hopes that being subscribed to FPRN notifications will benefit you and your organization in the future. For any additional questions, please contact us at (850) 414-4254.